

## Adjustments at Interview

<b>Name:</b>	
<b>Course (including 'Biological' or 'Physical' if Natural Sciences):</b>	
<b>UCAS Personal ID:</b>	
<b>Email address (the same as on UCAS application):</b>	
<b>School or college:</b>	

### Do you need any adjustments?

**No adjustments needed** - I disclosed a disability on UCAS but I do not need any adjustments at interview or in a College written assessment.

If you select this option, you do not need to complete the rest of this form. Please sign and date below and return the form to [email address/College address] by [time] [date].

Signature:

Date:

**Yes, I need adjustments** - I will complete the rest of this form and provide supporting evidence.

### Extra time

<b>Do you need extra time at your Cambridge interview and/or any College written assessment?</b> If you select 'No', go to the next section: 'Additional adjustments'.	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If you need extra time, give the percentage.</b>	___ % extra time
<b>Do you usually receive extra time in all subjects or only specific subjects?</b>	<input type="checkbox"/> All subjects <input type="checkbox"/> Only specific subjects
<b>If only specific subjects, please tell us which subjects:</b>	
<b>Do you need extra time in a College registered written assessment taken remotely?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Do you need extra time for pre-interview reading?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Do you need extra time for a pre-interview written task (for example, problem-solving questions)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Do you need extra time for responding to verbal questions during an interview?**

Extra time in interviews means you will have longer to answer the same set of questions, not extra questions.

Yes  No

**Additional adjustments**

Examples of additional adjustments include, but are not limited to, an accessible interview room, physical assistance moving round the College, rest breaks, large print or alternative formats, assistive technology or specialist software and communication support/preferred communication style.

**Do you need additional adjustments?**

Yes  No

**If you require additional adjustments, please provide full details.** [You can attach an extra page if there is not enough space here.]

**Supporting evidence**

If you need an adjustment, you must provide **one** type of supporting evidence in English with this form. We can only make adjustments where supporting evidence has been provided. If you cannot provide evidence, please contact [College Admissions Office].

Select **one** option to send with the form:

- A signed letter from your school or college on headed paper and ideally dated 2025, confirming:
  - your disability, neurodiverse condition, mental health condition or long-term health condition
  - the percentage of extra time you are entitled to (for example, 25%), if relevant
  - rest break details (minutes/hour, proportion of exam, or fixed total), if relevant
  - any other adjustments you need
  - the basis for these arrangements (for example, medical diagnosis, psychological or specialist teacher assessment)
- JCQ Form 8 (Profile of Learning Difficulties)
- JCQ Form 9 (Profile of Need)

You **do not** need to submit an educational psychologist's report with the form unless it specifically outlines recommendations relevant to the adjustments being requested and will aid the College in making informed decisions about assessment and selection.

## Applicant confirmation

**I confirm that the information I have provided is correct to the best of my knowledge.**

**Applicant's signature:**

**Date:**

## School or College confirmation

**I confirm that the information on this form and the supporting evidence is correct to the best of my knowledge.**

**Teacher's name (printed):**

**Teacher's signature:**

**Teacher's email address:**

**Teacher's position:**

**School or college name:**

**Date:**

Please complete and return this form to Emmanuel College Admissions Office by no later than 5<sup>th</sup> November 2025.

If the form is not returned by this date, then we will assume that you don't require any adjustments if invited for interview.

If you have not declared a disability as part of your UCAS application and would not like to make us aware of one now, then you do not need to complete and return this form.